



# Craven Vale Community Association

## Minutes of Committee Meeting

December 14<sup>th</sup> 2016, 7.00pm at The Vale Community Centre, 17a Hadlow Close

**Present:** Committee Members: Alan Cooke, Betty Field, Christine Harrop, Rosemary Johnson, Grant Scott, Ian Simpson, Nick Wood; Others: Keely McDonald (BHCC Resident Involvement Officer)

### 1. Apologies

Apologies were received from Clive Taplin, Geoff Wilcox and Amy Allison (TDC)

### 2. Minutes of the Committee Meeting of 12 October and Open meeting of 9<sup>th</sup> November.

Both sets of minutes were accepted as accurate.

### 3. Matters arising:

- a) The Healthy Neighbourhood Fund has £450 to allocate. We may lose funding next year if we do not spend this year's allocation.
- b) Caroline Hendrick has raised the issue of the work in Dawson Terrace and Gill Mitchell has raised the issue as access will probably need to be over Housing land.

### 4. Correspondence

The Council has announced a six-week amnesty on unlawful sub-letting, with posters in all blocks. It is unclear whether sub-tenants will have to leave.

### 5. Finance

Finances remain healthy, with more than £4,000 in the Centre's account and around £400 in the Community association's bank account, after deducting monies held on behalf of the Healthy Neighbourhood Fund.

The Resident Involvement review is suggesting that organisations running council-owned facilities should pay utility bills in future, not the Council.

A request to spend £100 on a cupboard for the Vale Centre was agreed.

### 6. Estate Development Budget

- (a) Sixteen evergreen shrubs have been planted in Parham Close. The Association recorded its thanks to the contractors for the speedy completion of this work.
- (b) The fencing in Craven Vale has now been completed.
- (c) The large notice board has been delivered and Keely will post the keys to Nick.
- (d) Mears is checking whether the Association can use the Southwater Close bin store.
- (e) We are still waiting for the installation of the Hadlow Close footpath and fruit trees.

- (f) The play area study, agreed in 2014/15, is withdrawn as the Council cannot fund the running costs.

## 7. Constitution

The proposed re-wording of the CVCA Constitution was discussed at length and agreed with no changes. Keely advised that the Resident Involvement Team was satisfied with the proposed re-wording. Thanks were expressed to Rosemary for her diligence in preparing the document. It would now be put to the Open Meeting in December for formal approval.

## 8. Any Other Business

- a) Thanks were recorded to everyone who made the Christmas Party a success.
- b) The Committee requested a key fob to allow delivery of newsletters to the flats. **ACTION:** Keely will explore this with Jamie.
- c) Rosemary sits on the Committee of the Leaseholder Action Group and will be glad to give residents more information. The Group will be holding its AGM on Saturday 1 April, and all leaseholders are very welcome.

The next Open Meeting will be held at 7pm on Wednesday January 11<sup>th</sup>

The next Committee Meeting will be held at 7pm on Wednesday February 8<sup>th</sup>

The meeting ended at 7.50 p.m.